**Graduate School**

**THESIS/DISSERTATION WRITING PROPOSED TIMELINE**

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| --- | --- | --- | --- | --- | --- |
| Name: |   | Degree Sought: |   | Date:  |   |
| Proposed Title:  |   |
|  |  |

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| --- | --- | --- |
| **Proposed Dates** | **Progress Markers** | **Achieved Dates** |
|  |  |  |
|  | Topic/committee approval |  |
|  | Comprehensive examination *(within 3 months of completion of course work)* |  |
|  | Advancement to candidacy (PhD) *(completed all courses, passed comps, adequate GPA)* |  |
|  | Proposal-ready document *(1 week before approval—committee meets to determine if document is ready to defend)* |  |
|  | ERB approval |  |
|  | Proposal approval  |  |
|  | First 3 chapters to the editor |  |
|  | Permission to collect data |  |
|  | First complete draft of chapters 4 and 5 for quantitative and 5 plus for qualitative |  |
|  | Defense-ready copy approved by committee and editor *(3-4 weeks before defense)* |  |
|  | Defense copies distributed, defense dateset *(6 weeks before graduation)* |  |
|  | Oral defense *(at least 4 weeks before graduation)* |  |
|  | Advisor-approved document to editor*(at least 3 weeks before graduation)* |  |
|  | Approval sheet to Registrar/electronic copy to Library/ send for copying/binding *(1 week before graduation)* |  |
|  | Submission of bound copies *(before clearance/before diploma is released)* |  |
|  | Graduation *(Celebrate!)* |  |
|  |  |  |  |  |
| *Student* |  | *Research Advisor* |  | *Date* |

*Revised: January 13, 2021 Original copy to the student’s file, copy to Research Advisor*