**Graduate School**

**THESIS/DISSERTATION WRITING PROPOSED TIMELINE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | Degree Sought: |  | Date: |  |
| Proposed Title: | |  | | | | |
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| **Proposed Dates** | **Progress Markers** | | | | **Achieved Dates** |
|  |  | | | |  |
|  | Topic/committee approval | | | |  |
|  | Comprehensive examination  *(within 3 months of completion of course work)* | | | |  |
|  | Advancement to candidacy (PhD)  *(completed all courses, passed comps, adequate GPA)* | | | |  |
|  | Proposal-ready document *(1 week before approval—committee meets to determine if document is ready to defend)* | | | |  |
|  | ERB approval | | | |  |
|  | Proposal approval | | | |  |
|  | First 3 chapters to the editor | | | |  |
|  | Permission to collect data | | | |  |
|  | First complete draft of chapters 4 and 5 for quantitative and 5 plus for qualitative | | | |  |
|  | Defense-ready copy approved by committee and editor  *(3-4 weeks before defense)* | | | |  |
|  | Defense copies distributed, defense dateset  *(6 weeks before graduation)* | | | |  |
|  | Oral defense  *(at least 4 weeks before graduation)* | | | |  |
|  | Advisor-approved document to editor *(at least 3 weeks before graduation)* | | | |  |
|  | Approval sheet to Registrar/electronic copy to Library/ send for copying/binding  *(1 week before graduation)* | | | |  |
|  | Submission of bound copies  *(before clearance/before diploma is released)* | | | |  |
|  | Graduation *(Celebrate!)* | | | |  |
|  | |  |  |  |  |
| *Student* | |  | *Research Advisor* |  | *Date* |

*Revised: January 13, 2021 Original copy to the student’s file, copy to Research Advisor*