



Adventist International Institute
of Advanced Studies
Graduate School and Seminary

REQUEST FOR OFFICIAL TRANSCRIPT OF RECORDS

Lalaan 1, Silang, Cavite, 4118 Philippines | Phone: [63] (046) 4144-318 | Email: admissions@aiaas.edu | Website: www.aiaas.edu

A copy of this form is to be filled out by the applicant and sent to the registrar(s) of each College/University you have previously attended. The official transcript must be mailed directly from the school to AIAS or you may personally deliver it in a school-sealed envelop.

TO THE REGISTRAR:

Name of _____
College/University _____
Address of College/University _____

I am applying to attend the Adventist International Institute of Advanced Studies. Please forward an **official copy** of my transcript to the address below, listing my entire classwork at your institution. Include the grades and credits for each class and the overall GPA. If, for any reason, you cannot comply with this request, please inform me and the AIAS Admissions & Records Office.

Please send the transcript in both the original language and a literal translation into English, if English is not the official language used.

**Admissions & Records Office
Adventist International Institute of Advanced Studies (AIAS)
Aguinaldo Highway, Lalaan I, Silang, Cavite, 4118 Philippines**

FROM THE STUDENT:

Name _____ Date of Birth _____
Date of Graduation _____ Degree _____
Email Address _____ Signature and Date _____